

# *Apollo Park at Vail Association*

*c/o KC & Associates, LLC  
10106 W. San Juan Way, Suite 210  
Littleton, CO 80127  
303-933-6279*

January 11, 2022

Dear Apollo Park Timeshare Owner:

I'm pleased to report that your Board of Directors has selected KC & Associates as the financial manager for Apollo Park at Vail Association, effective immediately. In partnership with your Board of Directors, our shared goal will be to provide the highest level of service, and we look forward to being of service to all the members of Apollo Park.

The annual billing statement will be sent to all members electronically under separate email cover later this week. If you do not have an email address on file, your billing statement will be mailed to your address on record. Included with this packet is a listing of payment options to pay your annual assessment.

If you have any questions or concerns related to your billing, please call the administrative office. We can be reached at 303-933-6279 during the hours of 8:00 AM – 5:00 PM, Monday – Thursday and Friday 8:00A M – 12:00 PM (all Mountain Standard Times) or via email: [ApolloPark@kchoa.com](mailto:ApolloPark@kchoa.com).

Sincerely,



Kathy L. Christensen  
For Apollo Park at Vail Association

Enclosures

## **Payment Options**

### **One-time Internet E-Check**

Payment services are offered over the internet via our website: <http://www.kchoa.com>  
You may pay using 'e-check', a self-initiated one-time or recurring debit from your checking account at **no cost** to you. To initiate a one-time e-check payment, use the link identified as 'Pay My Assessment', located on the right-hand side of our home page, followed by the link 'Login or Register to Pay Now'. You will then use the link 'One Time eCheck Payment'. Please note that you do not have to setup an account to initiate a one-time payment.

### **ID Numbers Needed for One-time, credit card or bill pay payments:**

Management Company ID: **0589**

Association ID: **218**

Resident Account Number: **Refer to enclosed statement**

### **Credit Card**

Payment services are offered over the internet via our website: <http://www.kchoa.com>  
To initiate a one-time credit card payment, use the link identified as 'Pay My Assessment', located on the right-hand side of our home page, followed by the link 'Login or Register to Pay Now'. You will then use the link 'One Time Credit Card Payment'. You do not have to setup an account to initiate a one-time payment. Please note there is a service charge assessed by the card company for each transaction.

### **Bill Pay**

You may use any online 'bill pay' system to make your assessment payments. This is a self-initiated debit from your account setup by you. All payments should be sent to: **Apollo Park at Vail Association, Inc., c/o KC & Associates, P. O. Box 97216, Las Vegas, NV 89193-7216.**  
*Please include your account number that appears on your Billing Statement.*

### **Payment Received in the Management Office**

Payments mailed or hand delivered to the management office, or dropped off at the Vail main desk will be delivered to the Littleton address and processed utilizing a check scanner turning your check into an electronic check transaction. You may not receive your paper check back in your banking statement. The payment will be reflected as an electronic transaction on your banking statement and can clear as soon as the same day your payment is received.